



Home Page Logged as: Disconnect from Bitall Logout

Select your Document Type, Status and Date Range, then click Apply to mail your documents with DocuSend. Selections will be retained for your next upload but can easily be modified as needed.

Add/edit Logo envelope.png

Return Address

Document type: Invoices

Status: Only Balance Due

Date Range: From 2022-01-01 To 2022-01-15

Select Template: Friendly

Select the desired template



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Document type: Invoices

Status: Only Balance Due

Date Range: From 2022-01-01 To 2022-01-15

Select Template: Friendly

Select Font Type: Courier New

Color Value: #XXXX

Select the desired color and font style

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Document type: Invoices

Status: Only Balance Due

Date Range: From 2022-01-01 To 2022-01-15

Select Template: Friendly

Select Font Type: Courier New

Color Value: #XXXX

And click Apply

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DocuSend **intuit quickbooks**
Cloud-Based Mailroom

Connecting to QuickBooks Online, please wait ●●●●

Overview - Pricing - Portal Login - FAQs
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Your unpaid invoices are being loaded

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Review your Order

Change job specifications as needed below then click Add to Shipping Cart.

Job Information Summary	Quantity	S/Price	Cost
Document pages received	4		
Envelope(s) Mailed	3	\$XXX	\$XXX
Additional Page(s)	1	\$XXX	\$XXX
Upload Batch Fee		\$0.50	
Total Price - including postage			\$XXX

Zero and credit balance invoices are suppressed from mailing. If you'd like to mail them, select all.

Paper Type: Plain

Remittance Envelope: No

Black / Color: Black

Once loaded, you can select your options

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Job Information Summary	Quantity	S/Price	Cost
Document pages received	4		
Envelope(s) Mailed	3	\$XXX	\$XXX
Additional Page(s)	1	\$XXX	\$XXX
Upload Batch Fee		\$0.50	
Total Price - including postage			\$XXX

Zero and credit balance invoices are suppressed from mailing. If you'd like to mail them, select all.

Batch#	Date	Type	NO.	Customer	Due Date	Balance	Amount	Count	Print	View	Send Via US Mail
<input checked="" type="checkbox"/>	1/17/2022	Invoice	00000	Blue-Beam	02/07/2022	\$3,875.00	\$3,875.00	2	print	View	Send Via US Mail
<input checked="" type="checkbox"/>	01/15/2022	Balance	00000	Blue-Beam	02/08/2022	\$400.00	\$400.00	1	print	View	Send Via US Mail
<input checked="" type="checkbox"/>	12/17/2021	Invoice	00000	Blue-Beam	01/05/2022	\$1,410.00	\$1,410.00	1	print	View	Send Via US Mail

Uncheck invoices you don't want to mail

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Cloud-Based Mailroom

DocuSend for QuickBooks Online App

Review your Order
Change job specifications as needed below then click Add to Shopping Cart.

Start Over | **Add to Cart**

Job Information Summary	Quantity	Unit Price	Cost
Document pages received	4		
Environment Mailer	3	\$XXX	\$XXX
Additional Page(s)	1	\$XXX	\$XXX
Upload Batch Fee		\$0.50	
Total Price - including postage			\$XXX

Zero and credit balance invoices are suppressed from mailing. If you'd like to mail them, select all.

Paper Type: Plain
 Remittance Envelope: No
 Black / Color: Black
 Add an Insert | Upload Insert

Add your job to the shopping cart



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Check Out

Start Over | Note: Once submitted, your order cannot be returned, modified or deleted. After reviewing, select your payment option.

Review PDF	Date	Platform	Paper/ink	Remit	Env	Add'l	Emails	Inserts	Total Mailed Pages	Amount	Action
Job #123	4/11	enviroprint	Perf. Black	No	3	1	0	0	4	\$XXX	Details
Sub-Total					3	1	0	0	4	\$XXX	

Upload Batch Fee: \$0.50 | Total Due: \$XXX

Enter payment information and you're done.

Credit Card Information: [Form]
 Billing Address: [Form]
 City: [Form] | State: [Form] | Zip Code: [Form]
 Country: [Form] | Email: [Form] | Phone: [Form]

Pay Now

Enter payment information and you're done.



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DOCUMENTS ARE MAILED WITHIN 2 BUSINESS DAYS.



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SUPER QUICK AND EASY, AND CERTAINLY FASTER THAN BUYING A STAMP.

